

## **16th District Agricultural Association**

**California Mid-State Fair, Skybox  
2198 Riverside Ave, Paso Robles  
(805) 239-0655**

**Email: [mail@midstatefair.com](mailto:mail@midstatefair.com)**

**Website: [www.midstatefair.com](http://www.midstatefair.com)**

### **Board Meeting**

The 16<sup>th</sup> DAA Board of Directors will be holding a Board meeting

**Wednesday, May 28, 2025**

**9:30 am**

California Mid-State Fair, Skybox

#### **BOARD OF DIRECTORS**

Rob Boneso (President), Nancy Nichols (Vice President),  
David Baldwin, Chris Darway, Dee Lacey, Bob Lilley, Krista Sabin

#### **STAFF**

Colleen Bojorquez, CEO  
Kim Daily, Deputy Manager

#### **PUBLIC PARTICIPATION**

Members of the public are welcome and may suggest items be placed on the agenda of any Board meeting. The items must be directly related to 16<sup>th</sup> District Agricultural Association business and their placement on the agenda is within the discretion of the Board. Request for placement must be made in writing and delivered to the Fair office no later than 4:00 pm twelve (12) business days prior to the board meeting. While the Board values the participation of the public, the Board president reserves the right to limit the time for public comment to a maximum of five (5) minutes or less, depending on the number of speakers and in order to proceed with the agenda, and/or to place the item on a future agenda.

All meeting notices, agendas, and materials considered by the Board during the meeting will be available to the public during the meeting and also on the Board's website at [www.midstatefair.com](http://www.midstatefair.com).

#### **AMERICANS WITH DISABILITIES ACT**

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 16<sup>th</sup> District Agricultural Association Board or Committee meetings, or in connection with other California Mid-State Fairground activities, may request assistance by contacting the Business Assistant at the Fair Office, 2198 Riverside Ave, or by calling (805) 239-0655, during normal business hours of 9:00 am to 4:00 pm Monday through Friday.

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California Mid-State Fair, Skybox  
2198 Riverside Ave, Paso Robles  
Wednesday, May 28, 2025  
9:30 a.m.**

**AGENDA**

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President.

**Mission Statement**

*“To Celebrate our Dynamic Community”*

**Vision Statement**

*“The 16<sup>th</sup> District Agricultural Association produces the California Mid-State Fair, which preserves, promotes, and showcases agriculture, the arts, the talents of our citizens, and the traditions of our region while maintaining a dynamic multi-use and solvent year-round event center.”*

- I. Call Meeting to Order – President Boneso
- II. Introduction of Guests
- III. Roll Call Vote – Declaration of Quorum
- IV. Flag Salute
- V. Approval of Absences
- VI. Approval of Minutes: April 23, 2025 Board Minutes
- VII. Public Comment on Items Not on the Agenda: This is the time the public may address the Board on items other than those listed on the agenda. Public comments shall be limited to five (5) minutes or less per speaker, depending on the number of speakers. In accordance with state law, the Board will not comment or consider matters until and unless they are properly noticed for a future meeting. Comments on items which are listed elsewhere on the agenda should be held until that item is being considered so that public testimony can be considered at the time the item is deliberated.
- VIII. Consent Agenda: Items hereunder on the Consent Agenda are considered routine, not requiring separate discussion and will be enacted in one motion. Individual Items 1 is approved by the vote that approves the Consent Agenda, unless an item is pulled for separate consideration.
  - A. Approval of Committee Minutes
    - 1. Finance and Facilities Committee Minutes, April 23, 2025

- IX. Old Business (Informational/Action by the Board)
  - X. New Business (Informational/Action by the Board)
    - A. Heritage Foundation Report
    - B. Heritage Foundation Board Liaison Report – Director Nichols
    - C. Committee Reports
      - 1. Finance and Facilities Committee Report – Director Darway
        - a. April Financials
        - b. Interim Event Schedule and Cost Analysis (informational)
        - c. 2025 Project Information
          - i. Solar
          - ii. Main Gate Phase 2
          - iii. Hugh Pitts Project
          - iv. Adelaide Hall Upgrades
        - d. Pioneer Park Use
        - e. Write off Stale Checks (Total of all accounts -- \$28,780.36)
        - f. Establish Doubtful Accounts (Total of all accounts -- \$5,809.50)
        - g. Write off Aged Doubtful Accounts (Total of all accounts – \$17,725.17)
        - h. Board Discussion
      - 2. Executive Committee Report – Director Boneso
      - 3. Agriculture Committee Report – Director Lacey
      - 4. Fair Programs Committee Report – Director Nichols
      - 5. Marketing Committee Report—Director Baldwin
      - 6. Heritage Foundation Committee Report – Director Sabin
      - 7. Policy Manual Review Update – Director Lilley
        - a. Fair Polices (see attached)
- XI. 2026 Fair Dates – July 15<sup>th</sup> – July 26<sup>th</sup>
- XII. 2027 Fair Dates – July 14<sup>th</sup> – July 25<sup>th</sup>
- XIII. Matters of Information
  - A. Staff Report
    - 1. Kim Daily – Box Office and Administration Office Report
    - 2. Mike Esser – Maintenance Report
    - 3. Tisha Tucker – Interim Events and Exhibits Report

4. Ricky Brown – Exhibits Report
5. Sabrina Sakaguchi – Commercial and Concessions Report
6. Denise Stornetta – Livestock Report
7. Shonna Howenstine – Marketing and Publicity Report

B. Manager's Report

C. Items to be Added to Next Agenda

D. Director's Discussion

XIV. Recess

XV. Closed Session

Pursuant to Gov Code Section 11126(e)(2), the Board is authorized to meet in Closed Session for the purpose of conferring with and receiving advice from legal counsel regarding pending litigation.

XVI. Reconvene

XVII. Adjournment

Date of Notice: May 14, 2025